



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Wayne J. Franklin, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember
Mardi Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in special regular session on **Monday, March 26, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **6:00 p.m.**

SPECIAL MEETING (6:00 p.m.)

Special Meeting Agenda was as follows:

Called Meeting to Order

Mayor Sample called the meeting to order at approximately 6:00 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Franklin, Councilmembers, Burke, Higley, and Turner, City Manager Peifer, City Attorney Petrov, City Secretary Gilliam, Assistant City Manager/Public Works Director Beach, Finance Director Kalka, and Human Resources Director Urban.

1. Executive Session

Matters related to consultations with the city attorney regarding pending legal matters.

At 7:01 p.m., Councilmember Higley moved to recess the special meeting and convene into Executive Session in accordance with Section 551.071 (Consultation with Attorney) of Chapter 551 of the Texas Government Code. Mayor Pro Tem Franklin seconded the motion. **MOTION PASSED.**

Ayes: Sample, Franklin, Burke, Higley, Turner
Noes: None
Absent: None

2. Close Executive Session and Reconvene Special Meeting in Council Chambers

Take any desired action.

At 6:30 p.m. Councilmember Burke moved to close the Execution Session and reconvene the Special Meeting. Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Franklin, Burke, Higley, Turner
Noes: None
Absent: None

3. Adjourn Special Meeting

At approximately 6:31 p.m., Mayor Sample adjourned the special meeting.

REGULAR MEETING (6:30 p.m.)

Mayor Sample called the Regular Meeting to order at approximately 6:31 p.m.

Pledge of Allegiance: Boy Scout Eugene McCarty, Troop 55, led the Pledge.

Notice of Meeting: City Secretary Gilliam confirmed that the notice of the meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

Regular Meeting Agenda items were as follows:

4. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Robert Grossman, 4103 Ruskin, commented on issues related to AT&T.

Alida Drewes, 6112 Fordham, commented on various issues, including but limited to the exemption for senior citizens.

5. Award Concessionaire Contract

Matters related to awarding a contract for concessionaire services at Colonial Park. *Recommended Action: Discuss and take any desired action. Ms. Susan White, Parks and Recreation Director* [

Councilmember Higley moved that City Council approve the concessionaire and authorize the City Manager to execute the contract between the City of West University Place and Jami's Fine Foods for the 2018 Colonial Park Pool season. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Franklin, Burke, Higley, Turner
Noes: None
Absent: None

6. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Minutes of March 12, 2018. *Recommended Action: Approve Minutes. Ms. Thelma Gilliam, City Secretary*

B. Appointment to the Friends of West U Parks Fund, Inc.

Matters related to a resolution appointing Peyton Popp to Position 4 to the Friends of West U Parks Fund, Inc. for a term beginning March 26, 2018 and ending August 31, 2019. *Recommended Action: Appoint Peyton Popp to Position 4 of the Friends of West U Parks Fund, Inc., for a term beginning March 26, 2018 and ending August 31, 2019. Ms. Susan White, Parks and Recreation Director*

C. Utility Billing Ordinance Amendment

Matters related to the second reading of an ordinance for one-time utility billing adjustments for residents who fill up their swimming pools. *Recommended Action: Approve ordinance on the second*

and final reading. **Ms. Marie Kalka, Finance Director**

Councilmember Burke moved to approve the Consent Agenda as presented. Councilmember Higley seconded the motion. **MOTION PASSED.**

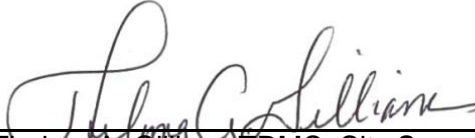
Ayes: Sample, Franklin, Burke, Higley, Turner
Noes: None
Absent: None

7. Adjourn

With no other matters before Council, Councilmember Higley moved to adjourn the meeting at approximately 6:45 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Franklin, Burke, Higley, Turner
Noes: None
Absent: None

Prepared by:



Thelma A. Gilliam, TRMC, City Secretary

April 9, 2018
Council Approval Date